

VA Educational Benefits

*Eligible VA students may utilize their educational benefits for approved certificate programs only. All forms are available on our website. Students applying for VA Education Benefits **must** provide the following documents:*

Chapter 30 (Montgomery GI Bill)

- ◆ UCSD Extension VA Education Benefits Intake Form
- ◆ A certified copy of your DD214 (or NOBE if still on active duty)
- ◆ Submit a copy of VA form #22-1990 or VA Form #22-1995 if you previously used VA Education Benefits
- ◆ An official transcript from each post-secondary institution you previously attended.

Chapter 33 (Post 9/11 GI Bill)

- ◆ UCSD Extension VA Education Benefits Intake Form
- ◆ A certified copy of your DD214 (or NOBE if still on active duty)
- ◆ Submit a copy of your letter of eligibility
- ◆ Submit a copy of VA form #22-1990 or VA Form #22-1995 if you previously used VA Education Benefits
- ◆ An official transcript from each post-secondary institution you previously attended.

Chapter 1606 (Reserves)

- ◆ UCSD Extension VA Education Benefits Intake Form
- ◆ NOBE Notice of Benefit Eligibility
- ◆ An official transcript from each post-secondary institution you previously attended.

Chapter 35 (Dependents)

- ◆ UCSD Extension VA Education Benefits Intake Form
- ◆ Submit VA Form #22-5490 or VA Form #22-5495 if you previously used VA Education Benefits
- ◆ An official transcript from each post-secondary institution you previously attended.

VA EDUCATIONAL BENEFITS WILL BE PROCESSED BY UCSD EXTENSION WHEN...

- ◆ All course fees are paid. Students must pay their course fees in full (except Chapter 33). Checks are to be made payable to UC Regents. All standard enrollment deadlines and late fees apply.

- ◆ All proper forms, as listed above, have been submitted to UCSD Extension's VA Representative.

SUBSEQUENT ENROLLMENTS

- ◆ Contact our VA Representative **each quarter** after you have enrolled & paid for all of your classes.
- ◆ Chapter 33 students must contact our VA Representative **each quarter** with their enrollment request listing all courses and section ID numbers they wish to enroll in for that quarter.

STUDENT RESPONSIBILITIES

- ◆ VA funded students are responsible for notifying the VA Representative immediately of any action affecting their enrollment status (such as course drops and/or non-passing grades). Failure to do so may result in termination of benefits.
- ◆ Students must verify their enrollment with VA each month to receive payment for that month. Your enrollment can be verified on the last calendar day of the month by using Web Automated Verification of Enrollment (WAVE) at <https://www.gibill.va.gov/wave> or by called the VA toll free at 1 (888) 442-4551.
- ◆ Satisfactory progress toward certificate completion must be maintained.
- ◆ *Students must follow the course requirements listed in the certificate matrix for their stated program.*
- ◆ Follow the UCSD Standards of Student Conduct and Academic Integrity. Students will at all times when on any of the Extension campus' or in any Extension 'virtual classroom' aka Online Learning, conduct themselves in an orderly and considerate manner. Violation of these standards is just cause for dismissal.

TUITION ASSISTANCE

- ◆ Students who qualify for VA Tuition Assistance must submit the authorization contract from their Base Education Office in person at our La Jolla Campus at the time of enrollment along with your completed UCSD Extension Enrollment form. Your payment (or student share) not covered by the government is due at the time of enrollment.

VA VOCATIONAL REHABILITATION

- ◆ Students who qualify for VA Vocational Rehabilitation Education Benefits must submit their authorization form in person at our La Jolla Campus at the time of enrollment. Forms may be faxed directly from your VA Vocational Rehabilitation Counselor to Attn: Jennifer Lopez at (858) 534-8527.

USEFUL PHONE NUMBERS

- ◆ VA Information www.gibill.va.gov (888) GI-BILL-1 (888-442-4551)
- ◆ UCSD-Extension Student Services (858) 534-3400

◆ Susan Kelly VA Representative
822-1366

Email: skelly@ucsd.edu (858)

Credit Hour Equivalency

The credit hour equivalency tables show training time for nonstandard length quarters. To determine the number of weeks, count the number of days in the enrollment period (first day through the last day) and divide by 7.

Disregard a remainder of 3 days or less and consider a remainder of 4 days or more a full week.

Quarter Hour Equivalents (Qtr Hrs X 12 Div by Length of Term in Weeks)

TERM LENGTH (in weeks) ▶	9	8	7	6	5	4	3	2	1
HOURS PURSUED ▼									
9	12	-	-	-	-	-	-	-	-
8	10.7	12	-	-	-	-	-	-	-
7	9.3	10.5	12	-	-	-	-	-	-
6	8	9	10.3	12	-	-	-	-	-
5	6.7	7.5	8.6	10	12	-	-	-	-
4	5.3	6	6.9	8	9.6	12	-	-	-
3	4	4.5	5.1	6	7.2	9	12	-	-
2	2.7	3	3.4	4	4.8	6	8	12	-
1	1.3	1.5	1.7	2	2.4	3	4	6	12