

## UCSD Extension International Programs 2012

The information on these pages is considered accurate through Fall 2012, but dates and/or prices may be subject to change if UCSD campus revises its academic calendar or its fees for classes and facilities. All prices in this document are in U.S. dollars.

### Application Fees

Application fees are listed in this document for each program group. They are \$150 USD for English language programs and \$200 for all other programs.

Application fees are non-refundable and must be paid before we can begin to process and review an application for admission to any program.

#### **1. Application fees are per program start-date and are not transferable to different start-dates**

Each application fee applies to all of the programs within a program group as originally submitted on the application form. (For example, the student can apply for any one or more 4-week and/or 10-week ESL programs on one application form for just one application fee.) If an applicant wants to change to a different program start-date after submitting the original application form, he must submit a new application and application fee plus updated supporting documents for the program.

No matter how many times an applicant changes program start-dates, he must pay the application fee each time and he must submit a new application and any required supporting documents for the program that he wants to change to.

***Example 1:** A student submits a \$150 USD application fee with his application to enroll in the 10-week Communication & Culture program which starts on January 3, 2012. Then he decides to postpone his studies in the Communication & Culture program to the next session, which starts on March 26, 2012. In order to change his program start-date, he must send us his request in writing to cancel his enrollment in the program which starts on January 3, 2012, a new completed application form with the new start-date for the Communication & Culture program starting on March 26, with his signature on the application form, with updated supporting documents, and with the new \$150 application fee.*

#### **2. An applicant or current student may change to a different program with the same start-date on his original application just one time – the second program change will require an additional application fee payment.**

***Example 2A:** A student submits an application for admission to UCSD-ELI's 4-week Conversation Plus program followed by a 10-week Intensive Academic English program. He includes the \$150 USD application fee to cover both ESL program enrollments. UCSD-ELI receives his application, charges the \$150 application fee, and enrolls him in both programs. Then the student decides to change the 10-week Intensive Academic English program to the 10-week Intensive TOEFL Preparation program. He must send his request for the program change to us in writing with a new application form and there is no additional application fee. Then he decides to change his 4-week Conversation Plus program to our 4-week Academic English program. In order to make this second change in program, he must send us a new application form for the 4-week Academic English program, a new completed application form for the 4-week Academic English program with his signature on the application, with the additional \$150 application fee, and with any updated supporting documents for the Academic English program which may be required.*

(See next page for additional examples.)

**(Additional examples for students who change programs but not program start-dates) --**

**Example 2B:** A student submits an application for admission to UCSD-ELI's 4-week Conversation Plus program followed by a 10-week Intensive Academic English program. He includes the \$150 USD application fee to cover both ESL program enrollments. UCSD-ELI receives his application, charges the \$150 application fee, and enrolls him in both programs. Then the student decides to change both of his programs – he wants to change to the 4-week Academic English program and to the 10-week Intensive Business English program. He must send his request for the program changes to us in writing with a new completed application form for the two new programs, with his signature on the application, with the additional \$150 application fee and with any updated supporting documents which may be required. The additional \$150 application fee is required because there is more than one program change in his plans.

**Example 2C:** A student arrives to start his 4-week Medical English program. His English placement test scores on the first day of the program show that his English proficiency is not adequate for this program and the school's policy requires that he transfer to the 4-week Conversation Plus program. He is not required to pay another application fee and the school will refund the full difference in tuition to him because the Conversation Plus program is cheaper than the Medical English program.

**Example 2D:** A student arrives to start his 10-week Intensive Legal English program. His English placement test scores on the first two days of the program show that his English proficiency is not adequate for this program and the school's policy requires that he transfer to a different 10-week English program. He selects the Intensive Academic English program and the school makes that change in his enrollment record. The next day he decides that he would rather be in the Intensive Business English program. To make this second program change, he must complete a Program Change form with the Academic Coordinator and pay another application fee of \$150 because this is his second program change.

**3. Students who attend a UCSD English program or certificate program and then return to their country or transfer to a different school must submit all required documents and application fees as new students if they want to return to a UCSD program.**

**Example 3:** A student finishes a 4-week English program in October 2012 and will return to his country right after that. He decides that he wants to return for a 10-week English program in January 2013. There is a 4-week English program available in November but he does not want to continue on to that next-available program. He wants to skip that program and return to a later program. Therefore he will be a "returning" student but he will not be a "continuing" student according to our enrollment records. Therefore, he must submit a new application form, the \$150 application fee, and updated supporting documents for the 10-week English program which will start in January 2013. We will issue acceptance materials and a new Form I-20 for the student to use in re-entering the United States. The student should meet with our Immigration Advisor to find out if he will need to apply for a new visa.

*Payment of an application fee does not guarantee admission or conditional admission to any program. All program acceptances depend upon the availability of space in the program, the applicant's qualifications for admission to the program, and the available time for processing the application and issuing acceptance materials in time for the student to make arrangements to come to UC San Diego.*