

## **CLAD Through CTEL APPLICATION PACKAGE**

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UNIVERSITY EXTENSION  
9500 Gilman Drive, #0170N  
La Jolla, CA 92093-0170  
(858) 964-1045

Credential Program  
University Extension  
University of California, San Diego

### **IMPORTANT - PLEASE READ!!**

Thank you for your interest in the University Extension CLAD Through CTEL Program. Enclosed is an application, which you should complete and return with a \$50.00 non-refundable application fee.

Please see the attached page outlining the specific information, which must be included in your application package in order for it to be considered complete. Submission of a completed application does not imply automatic acceptance into the program. A total assessment of the file will be made, and a decision to accept or deny will then be determined.

If you have any questions regarding the application procedure, please call (858) 964-1045 or email [unexeduc@ucsd.edu](mailto:unexeduc@ucsd.edu)

## ADMISSION REQUIREMENTS

Each student is required to submit a formal application to the CLAD Through CTETL Certificate program. The qualifications for admission to the program are as follows:

1. Have a BA or BS degree from an accredited institution with a minimum grade point average (based on a four-point scale) of 3.0 for purposes of admission to this program.
2. Submission of completed application packet including:
  - a. Completed application form
  - b. **Official Transcript(s)** for college and/or university coursework indicating the verification of baccalaureate or higher degree from an accredited institution including degree awarded and date
    - i. **Degrees Awarded Outside the United States of America:**  
Official, sealed transcript from a Commission Approved Evaluation service indicating the verification of baccalaureate or higher degree including degree awarded and date (i.e. WES, IERF, etc.)
  - c. Copy of all California credentials currently held
  - d. Non-Refundable application fee of \$50.00. (Make check payable to "Regents U.C.")

If a student's computed GPA is below the 3.0 requirements, the applicant will need to provide a personal statement detailing their GPA and a specific plan to maintain a minimum of a 3.0 GPA throughout the CLAD Through CTETL program to the program representative before the application is presented for an admissions decision. This CLAD Through CTETL program representative will review the application and any supporting documentation, then make a formal recommendation, based on a total assessment of the file.

\*\*\*Please submit all required documents in one packet.\*\*\*

### **CCTC Recommendation:**

After completion of the UCSD Extension 18 quarter-unit CLAD Through CTETL Program, candidates must submit the following materials to initiate the online recommendation process.

- Submit completed Credentialing Recommend Request form
  - The form is available in CTETL Portfolio course
- A \$50.00 processing fee made payable to "Regents UC" is required.
- Official transcript(s) verifying all completed coursework with a 3.0 GPA or higher is required.
  - This includes any coursework completed at UCSD Extension.
- Candidates will be required to submit a \$57 processing fee to the directly to the California Commission on Teacher Credentialing upon recommendation for the CLAD Through CTETL program.
  - This fee must be submitted through the Commission's online recommendation system and can be made by credit card only.

# SCHEDULE OF COURSES\*

## CLAD Through CTEL Required Courses

Orientation <i>GINT8V463, EDUC 3V300, or EDUC 31300</i>	0 units
Culture and Inclusion <i>EDUC3V217 or EDUC 31217</i>	4 units
Language and Language Development <i>EDUC3V218 or EDUC 31218</i>	4 units
Assessment of English Language Learners <i>EDUC3V219 or EDUC 31219</i>	3 units
Foundations and Methods of English Language/Literacy Development and Content Instruction <i>EDUC3V220 or EDUC 31220</i>	6 units
CTEL Portfolio <i>EDUC3V221 or EDUC 31221</i>	1 unit
<b><i>Program Total</i></b>	<b><i>18 units</i></b>

\*Please see an Extension website for a current listing of classes at  
<http://extension.ucsd.edu/education>



**Academic Background**

Name & Location of Colleges or Universities Attended	Dates Attended	Type of Degree or Credential Conferred	GPA	Date Degree or Credential Conferred

**Professional Teaching Experience** (Chronologically, current assignment first)

_____	_____	_____
District	School	Assignment
	_____	_____
	Duration	Supervisor
_____	_____	_____
District	School	Assignment
	_____	_____
	Duration	Supervisor
_____	_____	_____
District	School	Assignment
	_____	_____
	Duration	Supervisor

**Signature:**

*As an applicant to the CLAD Through CTEL Program, I certify to the best of my knowledge that all of the above statements are correct and complete. I understand that the submitted records will not be returned. I further understand that applicants do not have access to letters and statements of recommendations or evaluations.*

_____	_____
<i>Applicant Signature</i>	<i>Date</i>

For office use only:

Accepted _____	Date ____/____/____	Section ID _____
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## APPLICATION AND CHECKLIST FOR THE CLAD Through CTEL Certificate Program

*The following four items must be completed and included in your initial application submission:*

- \_\_\_\_\_ 1. Completed and Signed CLAD Through CTEL Certificate **Application Form**
- \_\_\_\_\_ 2. Non-Refundable application fee of \$50.00.  
(Make check payable to "Regents U.C.")
- \_\_\_\_\_ 3. Copy of your current valid California teaching credential(s)
- \_\_\_\_\_ 4. **Official Transcript(s)** for college and/or university coursework indicating the verification of baccalaureate or higher degree from an accredited institution including degree awarded and date
  - **Degrees Awarded Outside the United States of America:**  
Official, sealed transcript from a Commission Approved Evaluation service indicating the verification of baccalaureate or higher degree including degree awarded and date (i.e. WES, IERF, etc.)

Please submit this checklist with items indicated above to:

CLAD Through CTEL  
Program Representative  
UCSD Education Extension  
9500 Gilman Drive, #0170N  
La Jolla, CA 92093-0170

For questions regarding the CLAD Through CTEL Certificate Application email:  
[unexeduc@ucsd.edu](mailto:unexeduc@ucsd.edu)