

CA Commission on Teacher Credentialing Recommend Request

CCTC Recommend Request Instructions for Admitted Candidates ONLY

After admission to and completion of your UCSD Program, candidates must submit the following materials to initiate the online recommendation process:

- A completed Credentialing Recommend Request form.
- A \$50.00 processing fee made payable to “UC Regents.”
- Official transcript(s) verifying completion of all required coursework.
 - This includes any coursework completed at UCSD Extension.
- Candidates will be required to submit a \$57 processing fee directly to CCTC upon recommendation for their program.
 - This fee must be submitted through the Commission’s online recommendation system and can be made by credit card only.

Name: _____
{As it appears on your California Credential}

Date of birth: _____
{Month, Day, Year}

Email Address: _____

SSN: _____
{if you did not include with your original application}

- SB2042 5th Year Clear Credential Program
- Reading Certificate
- CLAD Through CTEL Certificate

Please include this form, official transcript(s) & processing fee and mail to:

UCSD Extension, Education Department
Attn: Credential Analyst
9500 Gilman Drive, #0170-N
La Jolla, CA 92093-0170