

## Name Change Request

UC San Diego Extension maintains your records under your legal name. Acceptable documentation is required to make a change to the name we have on file.

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STUDENT I.D. NUMBER (IF KNOWN)

NAME AS IT CURRENTLY APPEARS ON UC SAN DIEGO EXTENSION RECORDS:

LAST NAME (AS IT CURRENTLY APPEARS) FIRST NAME MIDDLE NAME

NAME AS IT SHOULD NOW APPEAR ON UC SAN DIEGO EXTENSION RECORDS:

LAST NAME FIRST NAME MIDDLE NAME

If you wish to change your name, you will need to provide the following:

- Copy of a marriage license, divorce decree, name change decree, Social Security card or government issued photo ID listing **previous name**
- AND
- Social Security card or government issued photo ID with **updated name**

I certify that the information I provided is true and request that my name on UC San Diego Extension records be changed to reflect what is specified above.

### For Office Use Only

Completed?  Yes  No

Processed by \_\_\_\_\_

Date \_\_\_\_\_

Submit this form and the required documentation to:

- Mail to** ▶ Student Services  
University of California San Diego  
Extension, ATTN: Name Change  
9500 Gilman Drive, Dept. 0176-H  
La Jolla, CA 92093-0176
- Fax** ▶ (858) 534-8527

STUDENT SIGNATURE

DATE