

## Portfolio Guidelines – *Getting Published: Navigating the Children’s Book Market*

### For all submissions, please include:

- Final versions only (not multiple submissions with revisions) in PDF format.
- Identification if you are the author and/or illustrator.
- List at the top of submission: target age range, and if it is intended as a Picture Book, Chapter Book, Middle Grade, or Young Adult.

### Children’s Book Illustration Program students:

Illustrators, please choose one of the options below. (Work may be fiction or non-fiction):

- a. One PDF of 20-30 pieces of artwork aimed at children.
- b. One complete dummy of a 32-page picture book (can be in sketch form) *plus* 5-7 color pieces of artwork.

### Children’s Book Writing Program students:

Authors, please choose one of the options below. (Work may be fiction or non-fiction):

Choose ONE:

- a. 3,000 – 5,000 words middle grade or young adult prose
- b. 2 picture book stories

**OR**

Choose TWO:

- a. 1,500 – 2,500 words middle grade prose
- b. 1,500 – 2,500 words YA prose
- c. 1 picture book story

### How To Submit Your Portfolio:

1. Save your writing sample and/or illustration portfolio as a PDF.
  - a. **Please keep the total file size of all your PDFs and/or images under 50MB.**
2. Please create a Dropbox account ([www.dropbox.com](http://www.dropbox.com)) if you don’t currently have one.
3. Create a folder in Dropbox with the following naming convention:
  - a. **Last Name\_First Name\_StudentID\_Quarter** (For example: *Smith\_Joan\_U12345678\_Wi19*)
    - i. Your student ID can be found by logging in to [MyExtension](#).
    - ii. Use the quarter in which you would like to enroll in the course.
4. Upload your work into this folder.
5. Share the folder with this email address: [ahl@ucsd.edu](mailto:ahl@ucsd.edu)

*(Guidelines continue on next page...)*

**Once You Have Submitted Your Portfolio:**

- Our instructor will review your work.
- We will contact you before the holiday break with instructions on how to enroll in the course, or provide suggested revisions to your portfolio.
- You may re-submit your portfolio as many times as you wish, though we highly recommend that you take instructor feedback into consideration before doing so.

Please feel free to contact our department at [ahl@ucsd.edu](mailto:ahl@ucsd.edu) or (858) 534-5760 with any questions or concerns about this process. Good luck!