

MANAGEMENT ASSESSMENT SEMINARS



Designed to provide valuable individualized assessment of the strengths and development needs of your managers (and potential managers), these seminars focus on key skill sets required to be effective on the job. In addition to self-assessment, information is gathered from supervisors, peers, and direct reports to provide confidential and objective insights. This information then serves as a foundation for individualized action planning to improve and enhance managerial skills.

BENEFITS

- Fully supported training program that can be custom-designed to meet your company's needs
- Understand how your teamwork style affects your teammates
- Assessment of your natural communication style and how it relates to managerial effectiveness
- Learn to take advantage of personal strengths and minimize the impact of individual weaknesses
- Develop a personal action plan to spur growth and enable change

KEY PROGRAM TOPICS

- Assessing Your Strengths as a Team Leader/Member
- Communication Style
- Management Style
- Personal Growth

360° ASSESSMENT AREAS

- Information Skills
- Decision-Making
- Interpersonal Skills
- Personal Resources
- Effective Use of Self

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Corporate Education and Custom Training
(858) 534-9355 | corped@ucsd.edu

extendedstudies.ucsd.edu/custom-programs

UC San Diego
EXTENDED STUDIES

PUT THE POWER OF UC SAN DIEGO EXTENDED STUDIES TO WORK FOR YOU

Every successful organization needs skilled workers and an evolving pipeline of talent to draw from to keep pace with a quickly changing workplace. When a company makes education a top priority, everyone wins. Employees are more skilled and confident. Teams perform better. Organizations increase the capacity and value of their workforce when employees become more intuitively and analytically competent.

UC San Diego Extended Studies custom training empowers workforces and helps businesses identify organizational skills gaps creating a tactical training plan to fill them.

Some of San Diego's most successful companies use customized training from UC San Diego Extended Studies to inject their organization with concise, up-to-date competencies that help them reach their goals faster and smarter than their competitors.

ADDITIONAL INFORMATION

- Tailored to the challenges of individuals
- Offered exclusively to organizations for their employees
- Pricing varies with # of participants and electives chosen, includes materials (minimum of 15 recommended)
- Fee includes consulting time with program director, instruction, assignments, all materials including assessments, post-course evaluation reviewed with the sponsor
- Program delivery options include onsite, on campus, online or hybrid

ABOUT UC SAN DIEGO DIVISION OF EXTENDED STUDIES

- Extended Studies is the Continuing Education and Outreach arm of UC San Diego serving local and international communities
- UC San Diego is ranked among the world's top universities
- Over 25 years of success with Toolkits in Engineering, Leadership, and Project Management
- All courses, programs, and instructors meet rigorous UC San Diego academic requirements
- Staff and instructors can assist in performing a Training Needs Analysis to ensure all instruction is applicable and deliverables are met

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CORPORATE TRAINING BENEFITS



Private: Offered exclusively to organizations for their employees



Custom: Curriculum tailored to the challenges of each organization



Turnkey: Extended Studies will handle administrative details from beginning to end



Flexible: Schedule, Location, and Delivery are customized for each cohort's needs



Cohesive: Employees learn new skills and develop a common language together



Proven: 1000's of professionals apply our training in their organizations yearly



SESSIONS & TOPICS

Orientation (6 weeks prior to program start, 1 hr)

- Program overview
- Distribution of 360° Assessment Instruments

Assessing Your Strengths as a Team Leader/Member (4 hrs)

- Exploring group dynamics and group development
- Experiencing teambuilding
- Assessing how your style affects the behavior of others

Communication Style (4 hrs)

- Assessment of your natural communication style
- Understanding how communication style is related to your effectiveness as a manager
- Exploring other effective styles, and when to use each

Management Style (4 hrs)

- Receiving 360° feedback on your natural management style
- Understanding how some management styles are more Appropriate than others in different situations
- Exploring how to take advantage of strengths and how to minimize the impact weaknesses

Personal Growth (4 hrs)

- Understanding techniques for developing more effective management behaviors
- Selecting areas for personal improvement
- Developing personal action plans for change

ASSESSMENT AREAS

Information Skills

- Getting and making sense of information
- Communicating information and ideas

Decision-Making

- Taking action, making decisions
- Risk-taking and innovation
- Administrative/organizational ability
- Managing conflict and negotiation

Interpersonal Skills

- Relationships
- Selecting/developing people
- Influencing, leadership, power
- Openness to influence and flexibility

Personal Resources

- Knowledge of job and business
- Energy, drive, ambition

Effective Use of Self

- Time management
- Coping with pressure
- Self-management, self-insight, self-development