

Dear UC San Diego Extension Student,

Your safety and well-being is our top priority. We know you are concerned about news of the coronavirus (COVID-19), and its implications for the health of you and your loved ones, as well as its impact on your education.

Our Extension leadership and university officials are implementing mandates and recommendations from the Centers for Disease Control and Prevention (CDC), the California Department of Public Health and San Diego County Public Health to ensure your ongoing safety and for all populations at UC San Diego.

Mandatory online or remote instruction will be in effect for all Extension courses through spring quarter. If you are taking a course that is not fully online please contact your Program Manager to discuss your options to continue your studies or pursuit of a certificate uninterrupted.

This is a fast-evolving situation. Effective immediately, several campus-wide guidelines have been instituted to mitigate exposure to coronavirus (COVID-19). Current campus information on our response to COVID-19 can be found [here](#).

Please be on the lookout for emails from the university, your Program Manager or Instructor as each of these might contain different, but vital information on changing guidelines, policies and protocols.

The following actions will be taken for Spring Quarter 2020.

### **Enrollment and Instruction**

- Mandatory online or remote instruction will affect all Extension courses through spring.
- There will be no changes for students enrolled in online courses.
- In-person classes will shift to a remote learning format.
  - Remote classes will be held at the scheduled class time.
  - Lectures or discussions will take place via a remote web conferencing format.
  - Accommodations and instructions will be provided by your instructor.
- For the latest information please visit the [UC San Diego Extension page of COVID-19 Updates](#).
- If you are an International Student, please review the Frequently Asked Questions related to COVID-19 [here](#).

### **Refund policy**

- If a course is canceled for any reason, enrolled students will receive an email notification and a refund of any tuition fees.
- To be eligible for a refund, you must submit a written drop request for the course prior to the published refund deadline.

- Students can review the complete [UC San Diego Extension's Policies, Terms and Conditions](#) here. Please review the Student Rights and Responsibilities page [here](#) and reach out to [unex-reg@ucsd.edu](mailto:unex-reg@ucsd.edu) with any questions.

For Extension students, we encourage you to direct specific questions to your Program Manager or Program Department which can be [found here](#).