Instructions for Completing the Concurrent Enrollment Form

• Clearly complete the front of the enrollment card correctly, and verify that the subject, six-digit section ID, course, section and course title is accurate.
• Incomplete enrollment cards will not be processed.
• Choose a grading option for the course: P/NP (pass/no pass) is for the undergraduate only. Pass is equivalent to a C- or better. S/U (satisfactory/unsatisfactory) is for the graduate students. Satisfactory is equivalent to a B- or better. Certain courses have restricted grading options and there are limitations on P/NP credit. Refer to the UC San Diego General Catalog.
• UC San Diego Add/Drop cards will not be accepted in lieu of the UC San Diego Extension Concurrent Enrollment Forms.
• You have until the end of the second week from the first date of the quarter to enroll without penalties. After this period you will pay a $50 late fee per course.
• Your enrollment is not guaranteed at any time. You are responsible for adhering to all procedures and for returning all necessary forms, petitions and fees on or before the deadline dates.
• Refer to the UC San Diego Extension Concurrent Enrollment brochure or website for exact enrollment and/or refund deadlines.
• You will be required to pay for tech and/or lab fees at time of enrollment if course instructor has requested these services.
• Tech fees are not refundable.
• Concurrent Enrollment deadlines vary, and are subject to change. Deadlines are specific to Concurrent Enrollment; Extension deadlines do not apply.
• All fees are subject to change.
• Enrollment is open to anyone who has completed high school. Students currently attending high school should consult their high school principal or counselor to obtain written approval, which must accompany their registration card. The approval must be signed by a school official on school letterhead. Students who were dismissed from the University of California or who have withdrawn from a UC while on academic or disciplinary probation are not eligible for concurrent enrollment.

Return your enrollment form to the UC San Diego Extension Student Services Office with your enrollment fee. Submit one form per class.

By signing below, I have read, understand and agree to the policy and procedures listed above and I am aware of the Concurrent Enrollment deadlines (including grading options and refund policies).

I acknowledge students who participate in CE must have a cumulative GPA of 2.0 or higher from their home institution.

Participating in this educational program does not in itself provide preference in admission to the University of California degree programs. Students interested in applying to UC degree programs should refer to the UC Admissions website or the admissions office of the UC campus they wish to attend for details about the admissions process.

Student Signature ______________________________ Date ______________________________